# SHADE ELEMENTS

# Interiors

Follow this guide to measure your windows for our Vertical blinds

## You will need

• A tape measure that reads in millimetres, long enough to reach across your entire window

• A way to record your measurements - pen & paper

# Things to consider

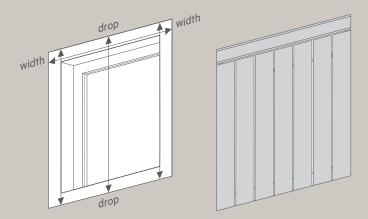
• An inside fit requires a window recess deep enough and gaps around the blind for free movement. Fit your blind inside the window frame for a clean look.

• An outside fit is best for blocking light and insulation. Fit your blind to the outside of the window frame or to the wall just above the window frame for reduced light gaps.

• Inside and outside fitting blinds will have small gaps at the sides, top and bottom of the window.

• Make sure nothing is in the way of where the blind will hang so you can open and close them fully.

# **Outside** Fit



#### Width

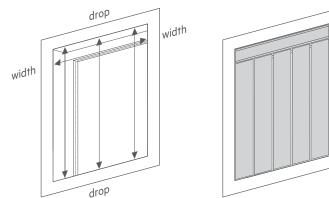
For verticals, fix onto the architrave or the reveal of the window frame, at the top of your window. Measure from the outer edge of the frame on one side to the outer edge on the other, and record this as your width.

#### Drop

Take your measurement vertically down the left, middle & right of the window. Measure from the top of the outer edge of the window frame down to the sill, bottom of the window frame or lower if you wish and there is nothing obstructing the blind below. Record the smallest measurement as your drop.

Tip: If fixing the blind above a window frame that is not flush with the wall, you may need to pack out the bracket enough to allow the blind to clear the window reveal when installed.

# Inside Fit



#### Depth

This measurement is to ensure your blind will fit within the window recess. Measure inside the frame from the front to the first obstruction, eg. glass, latch, handle or mullion. For vertical blinds, 100mm clearance is needed.

#### Width

Take your measurement horizontally across the window at the top. Measure inside the frame, from frame to frame, not only the panes of glass. Record the measurement as your width.

#### Drop

Take your measurement vertically down the left, middle & right of the window. Measure inside the frame, from frame to frame, not only the panes of glass. Record the smallest measurement as your drop.

### **Measuring for controls**

Looking at your window, work out which side will be the most convenient to operate the blind from and how long you would like the cord length would be. If the window is high up, a longer cord will hang lower and be easier to reach, while for full length windows a shorter cord may be suitable and out of reach of children. Generally, the cord length is made at 75% of the drop of your blind.

Vertical blinds operate with either a cord and wand or a cord and chain.

# SHADE ELEMENTS **Interiors**

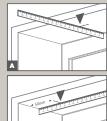
# Follow this guide to install your Vertical blinds

## Getting started

Tools required;

- Pencil
- Tape measure
- Electric drill with #2 square drive or screwdriver equivalent for the mounting brackets #1 square drive for the cord tensioner

#### **Inside** Fit



#### Step 1

Check for door handles and window catches that could interfere with blind function. Adjust bracket position to suit.

a. Mark halfway depth position. Position brackets halfway between the rear and the front of the frame with a mininum of 55mm clearance from the rear (glass) to allow the blades to turn.

b. Mark 50mm from frame edge. Where these marks intersect is your screw hole position.

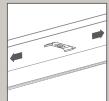


#### Step 2

Pre-drill a hole on this mark before fixing the first bracket with the long tab of the clip facing toward the rear, away from you.

Repeat this procedure at the other end of the frame for the last bracket.

Fix the bracket in at the same frame depth as the first bracket.



#### Step 3

Now position and fix the additional brackets evenly between the first and last brackets and at the same sill depth.

Ensure the control side of the headrail is on the correct side. Left control to the left side or right control to the right side.



#### Step 4

Hold the vertical headrail close to the brackets. Fit the front lip of the headrail into the front lip of the brackets. Rotate the rear of the track up and forward to snap the track into place.

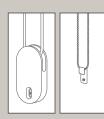


#### Step 5

Fitting the slats. Using the cord and chain, rotate the headrail carriers to the open position. Unroll the slats carefuly and keep together. Each blind is sent with an extra slat.

Take the first slat and insert into the carrier clip of the headrail. Gently raise the hanger and click into place.

Continue along the headrail inserting slats until finished. Rotate the chain to check the slats open and close together. Pull the cord to ensure the blind traverses smoothly in both directions along the headrail.



#### Step 6

Using the screws provided, secure the child safety tensioner for both the chain and cord to the inside of the window frame.

#### Tips

Should a blade become misaligned, roate the blades to the closed position using the chain. Once closed, slowly but firmly continue to pull until the blades are back in alignment.

Should you need to release the headrail at any stage, push upwards on the rear lip of the clip with your thumb or a flat bladed screwdriver and the headrail will release and pivot downwards.

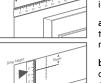
Don't pull the chain tensioner too tight, leave a little bit of give to make operating the blind easier.

Being careful not to damage the blind or chain when removing the packaging, unpack the blind and check all parts are included;

- 1 x vertical head rail
- Top fix clips with 1 x screw per clip Vertical slats with chains attached

## **Outside** Fit





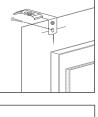
1 x cord & 1 x chain tensioner

#### Step 1

Check for door handles and window catches that could interfere with blind function. Adjust bracket position to suit. a. Place a mark 50mm in from the left hand side of where

the blind was measured from. In this image, the blind was measured from the outside edge of the window frame.

b. Mark the position of the screw hole - If you measured the drop of the blind from the top of the architrave, measure down 15mm and place a mark across the line made in step 1a to mark the position of the screw hole with a cross. If you didn't measure from the top of the architrave, measure from the bottom up, to the drop height less 15mm (found on your paperwork) to mark the position of the screw hole. Repeat steps 1a and 1b to fix the bracket on the right hand side of the window.



With any remaining brackets (supplied if required) space them evenly between the left and right brackets and attach in the same way.

Read the supplied paperwork to ensure the control side of the headrail is on the correct side. Left control to the left side or right control to the right side and follow step 3.

#### Step 3

Hold the vertical headrail close to the brackets. Fit the front lip of the headrail into the front lip of the brackets. Rotate the rear of the track up and forward to snap the track into place.

#### Step 4

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Fitting the slats. Using the cord and chain, rotate the headrail carriers into the open position. Unroll the slates carefully and keep together. Each blind is sent with an extra slat

Take the first slat and insert into the carrier clip of the headrail. Gently raise the hanger and click into place.

Continue along the headrail inserting the slats until finished. Rotate the chain to check the slats open and close together. Pull the cord to ensure the blind traverses smoothly in both directions along the headrail.

#### Tips

Should a blade become misaligned, roate the blades to the closed position using the chain. Once closed, slowly but firmly continue to pull until the blades are back in alignment.

Should you need to release the headrail at any stage, push upwards on the rear lip of the clip with your thumb or a flat bladed screwdriver and the headrail will release and pivot downwards.

# Step 2

